

OGEMAW COUNTY BOARD OF COMMISSIONERS

June 8, 2017 Commissioner Meeting Minutes

Chairman Hennard called an Ogemaw County Board of Commissioner's meeting to order at 9:00 a.m. in the Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan.

Present – Scott, Reetz, Quackenbush, Simmons, and Hennard.

Motion by Quackenbush, second by Scott, the meeting agenda be approved with additions as noted. Voice vote. Ayes – all. Motion carried. [6-1-#1]

Motion by Scott, second by Reetz, the minutes of the May 24, 2017 meeting be approved. Voice vote. Ayes – all. Motion carried. [6-1-#2]

Motion by Scott, second by Quackenbush, the minutes of the May 25, 2017 meeting be approved. Voice vote. Ayes- all. Motion carried. [6-1-#3]

Motion by Scott, second by Reetz, the minutes of the May 31, 2017 meeting be approved with correction as noted. Voice vote. Ayes – all. Motion carried. [6-1-#4]

PUBLIC COMMENT:

Motion by Reetz, second by Scott, the Ogemaw County Board of Commissioners accepts the recommendation of Housing Consulting Services, LLC on behalf of the Ogemaw County Home Improvement Program to apply for \$25,000 for the USDA Housing Preservation Grant Program. No county match is required. Roll call vote. Ayes – Scott, Reetz, Quackenbush, Simmons, and Hennard. Motion carried. [6-1-#5]

CORRESPONDENCE:

Motion by Quackenbush, second by Scott, the Ogemaw County Board of Commissioners, upon the recommendation of Chief Judge Richard Noble, appoint Karen McIntyre to the Ogemaw Jury Commission. Voice vote. Ayes – all. Motion carried. [6-1-#6]

NEW BUSINESS:

Motion by Quackenbush, second by Simmons, the Ogemaw County Board of Commissioners approve the District Health Department No. 2 environmental health regulations with the updated water supply advisory committee amendments. Roll call vote. Ayes – Quackenbush, Simmons, Hennard, Scott, and Reetz. Motion carried. [6-1-#7]

OFFICIAL'S REPORT:

Mandi Chasey, Director of Business Development for Ogemaw County, provided an update on activities. The Outlets at West Branch is for sale at \$8 million. K Mart will be closing in September 2017. She is coordinating the business façade project.

COMMITTEE REPORTS:

Motion by Scott, second by Quackenbush, the claims be approved in the amount of \$103,294.54. Voice vote. Ayes – all. Motion carried. [6-1-#8]

Motion by Simmons, second by Quackenbush, the meeting be adjourned. Voice vote. Ayes – all. Motion carried. [6-1-#9]

Chairman Hennard adjourned the meeting at 9:48 a.m.

Minutes by Gary R. Klacking, Ogemaw County Clerk
Attest: Gary R. Klacking, Ogemaw County Clerk

June 15, 2017 Committee of the Whole Meeting Minutes

Chairman Hennard called a Committee of the Whole meeting to order at 9:00 a.m. in Conference Room A of the Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan.

Present – Scott, Reetz, Quackenbush, Simmons, and Hennard.

Glenda Colclasure, County Zoning Administrator, discussed site surveys as a requirement for certain building permit applications. She presented material detailing how some site plans are drawn on building permit applications. The inherent problem is site plans do not always accurately depict where placement of buildings will be on the lots in question. County Clerk Klacking read a letter from County ZBA Chairman Joe Peterson encouraging the county board to reinstate Ms. Colclasure's overtime in the proposed Fiscal Year 2017-2018 County General Fund budget. A motion will be prepared vis-à-vis the site survey requirement for building permit applications.

Ray Blamer, Ogemaw Public Transit Operations Manager, informed the board about changes to the Title VI program. He detailed changes and stated the board must adopt the revised plan. A motion will be prepared for its adoption. He also explained RTAP funding to the board and how the funding may be used. No county match is required for use of this funding.

Jeff Nichols, County Veteran's Affairs Director, informed the board the Veteran's

Commission is willing to take on paying for veteran's funeral expenses. Staffing within the Veterans Affairs Department was briefly discussed by the board. PA 214 allows the levy of up to .1 of a mill which would be used for Soldier's Relief Fund. The board agreed this was a good idea. A motion will be prepared to enable the levy of .04 mills for Soldier's Relief Fund.

The board recessed at 10:00 a.m. and reconvened at 10:10 a.m.

Elizabeth Carr, County Emergency Management Director, explained her contract would soon be expiring. She requested the contract be extended and renewed for a two year period with no increase in compensation. A motion will be prepared to renew her contract with no compensation increase and the contract expiring September 30, 2019. She also informed the board the Hazard Mitigation Plan must be adopted at the commissioner meeting of June 22, 2017. She has been placed on that commissioner meeting agenda.

County Clerk Klacking explained a proposal to maintain the extra hour per day for Chief Deputy County Clerk Wanda Zettel for 34th Circuit Court collection. The extra hour proposal would begin October 1, 2017. He also discussed replacing carpeting within the Ogemaw County Building. The matter of replacing the Ogemaw County Building carpet will be placed on a future Committee of the Whole meeting agenda.

Ogemaw County Undersheriff Doug Casselman stated the County Correctional walk-in freezer may need to be replaced. Replacement cost would be \$40,000. It may be able to be repaired. Potentially, commissary funds may be used to help pay for its repair/replacement. The matter of filling a corrections officer vacancy was discussed. Sheriff Hanft stated he should not have to come to the board to fill position vacancies. Ongoing discussion about how elected officials can "use" their budgets. A motion will be prepared for approving the request to fill the corrections officer vacancy.

A brief explanation of a meeting with union officials that would allow hiring of part-time transport officers was provided by Chairman Hennard. It was suggested the union draft the language related to this matter.

Administrative Assistant Karen Piglowski presented the monthly expenditure budget focus. She stated things are looking good for the county general fund budget for this time of year. County Treasurer Dwight McIntyre presented the monthly revenue report. Total cash available is \$2,962,995. The Revolving Fund balance is \$4,187,960. He explained tax collections and investments to the board.

County Clerk Klacking stated the annual dues for Michigan Association of Counties membership is approximately \$8,000. They do not offer any reduced rates to counties. Chairman Hennard stated MAC is a strong advocate for counties. He also explained a proposed "preferred vendor list" memo to the board. Ongoing discussion ensued related to this matter. Mr. Klacking will contact Staples to see if they offer a "government" discount.

Commissioner Reetz updated the board on the recent Equalization Director interviews. The requested salary range from interviewees was \$55,000 - \$72,000. There was discussion about contracting Equalization Director Services.

Commissioner Simmons suggested the County Policies be reviewed. She stated each commissioner could review a set number of policies and bring back to the Committee of the Whole for commentary. The matter of changing the Committee of the Whole meeting to evenings on the third Thursday of the month was discussed.

The board recessed at 11:40 a.m. and reconvened at 11:50 a.m.

The board proceeded to review each proposed county department expenditure budget for Fiscal Year 2017-2018. Revenue changes were also discussed and noted. A motion will be prepared to hire a part-time custodial person commencing July 1, 2017. The board discussed withdrawing county health insurance for the County Drain Commissioner. The board also discussed an adjusted annual salary for the County Drain Commissioner.

The board discussed billing townships/cities for the Central Dispatch E911 services.

A motion will be prepared for implementing an 80/20 employer/employee cost share for county health insurance premiums.

A Committee of the Whole meeting will be scheduled for 8:00 a.m. on Wednesday, June 28, 2017 to review and finalize the proposed Fiscal Year 2017-2018 County General Fund Expenditure and Revenue budgets.

There being no further business to address, Chairman Hennard adjourned the meeting at 1:43 p.m.

Minutes by Gary R. Klacking, Ogemaw County Clerk
Attest: Gary R. Klacking, Ogemaw County Clerk