

respect to the invoices and payments so with that in mind I was thinking their official City e-mails might be a better bet for you. In case you don't have them here are the addresses:

[lance@cityoftower.com](mailto:lance@cityoftower.com)  
[brooke@cityoftower.com](mailto:brooke@cityoftower.com)  
[kevin@cityoftower.com](mailto:kevin@cityoftower.com)  
[brad@cityoftower.com](mailto:brad@cityoftower.com)

Only a suggestion, your welcome do whatever!

Have a great weekend!

Linda K Keith  
City Clerk Treasurer  
City of Tower  
Population 500  
218.753.4070 Phone  
[www.cityoftower.com](http://www.cityoftower.com)

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**From:** Marshall Helmberger [<mailto:marshall@timberjay.com>]  
**Sent:** Friday, May 19, 2017 11:32 AM  
**To:** [josh@cityoftower.com](mailto:josh@cityoftower.com); Terri Joki-Martin <[deputyclerk@cityoftower.com](mailto:deputyclerk@cityoftower.com)>; Brooke Anderson <[brookeanderson347@gmail.com](mailto:brookeanderson347@gmail.com)>; Brad Matich <[bradmatich@hotmail.com](mailto:bradmatich@hotmail.com)>; Kevin Fitton <[kfitton@vermillioncountry.org](mailto:kfitton@vermillioncountry.org)>; Tower City Council <[lanced6015@yahoo.com](mailto:lanced6015@yahoo.com)>  
**Cc:** Linda Keith <[linda@cityoftower.com](mailto:linda@cityoftower.com)>; Orlyn Kringstad <[okringstad@nbdi.us](mailto:okringstad@nbdi.us)>; Jeremy Schoenfelder <[jschoenfelder@siennapartners.net](mailto:jschoenfelder@siennapartners.net)>  
**Subject:** Examination of financials re: Tower Vision 2025, Tower Harbor Shores

To Mayor Carlson and members of the city council:

On Friday, May 19, Deputy Clerk Terri Joki-Martin and I reviewed profit and loss statements, invoices, and cancelled checks provided by Orlyn Kringstad that relate directly to the ongoing town home development at the city's harbor.

We undertook the review at the direction of the Mayor as part of the city's due diligence in determining that Tower Vision 2025 LLC and Tower Harbor Shores LLC have made investment to date at least equal to the \$125,000 loan recently approved by the Tower Economic Development Authority.

TEDA had earlier identified eligible costs associated with the project totaling approximately \$680,000, well in excess of the 50-percent investment requirement for the TEDA loan.

During the review undertaken by the deputy clerk and me on May 19, Kringstad presented profit and loss statements from both affiliated LLCs indicating that the venture has obtained, to date, \$167,450 in private investment capital from several sources. The two LLCs have expended a total of \$162,173 to advance the project. Kringstad also presented paid invoices for identified eligible costs totaling \$91,500

and unpaid invoices totaling \$37,900.

Based on the identified eligible budgetary costs and the documented investment and total spending to date, I am comfortable that TV 2025 LLC and THS LLC have expended and will expend in the weeks and months ahead, far more than the \$125,000 loan amount to be provided by TEDA. In short, they are more than meeting their obligation under the loan to provide a 1-to-1 match.

Based on this examination, and based on the recommendation of TEDA at our special meeting on May 16 and special meeting on May 8, we request that the council approve the grant contract from the IRRRB and the loan application submitted by TV 2025 LLC at your meeting on May 22. Full payment should be made as paid invoices are submitted to the city with proof of payment.

If you require any additional information, please let me know.

Sincerely,

Marshall Helmberger

President

Tower Economic Development Authority

Marshall Helmberger

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